



**Sultanate of Oman**

**Ministry of Education**

**Directorate General of  
Curriculum Development**

# English Language Newsletter

2017/2018





## Contents

Content		page
<b>Introduction</b>		3
<b>Section ONE</b>	Cycle One (Grades 1 – 4)	4
	English Language Textbooks Guide	5
	Inventory of the materials teachers should have received	6
	Suggested Scheme of Work	8
	Useful hints	16
	Guide to Jolly Phonics	17
<b>Section TWO</b>	<b>Cycle 2 (Grades 5 – 10)</b>	25
	English Language Textbooks Guide	26
	Inventory of the materials teachers should have received	27
	Suggested Scheme of Work	28
	Useful hints	40
<b>Section THREE</b>	<b>Post Basic (Grades 11 – 12)</b>	43
	English Language Textbooks Guide	44
	Inventory of the materials teachers should have received	44
	Suggested Scheme of Work	45
	Revised Grade 12 Course Materials	50
	Useful Tips about the Teacher’s Book	51
	Graded Readers for Grades 10 – 12	53



## Introduction

Welcome to this new school year after what we hope has been a peaceful and enjoyable summer holiday.

In order to help deliver the most effective teaching program, the English Language Curriculum Section (ELCS) has compiled this newsletter for you. **Please read it carefully** so that you may get the best out of the Ministry of Education teaching materials. Your Senior Teacher, Supervisor, and the Teacher Trainer in your region can provide further assistance if required.

## Information on using the newsletter

This newsletter is addressed to Basic Education schools for the school year 2016/2017. It contains the following:

- **Section ONE:** *Cycle One* (Grades 1 – 4) [ pages 2 – 18 ]
- **Section TWO:** *Cycle Two* (Grades 5 – 10) [ pages 19 – 30 ]
- **Section THREE:** *Post-Basic* (Grades 11 – 12) [ pages 2 – 18 ]

## PLEASE NOTE

**Acknowledgments of the received books and materials – together with a list of any shortages – MUST BE NOTIFIED within the first two weeks of the Semester.**

Send correspondence to the ELCS (queries and/or suggestions are always welcome):

Postal address: Department of Human Sciences  
English Language Curriculum Section (ELCS)  
P.O. Box 3  
Muscat 100

E-mail: [hu-sc@hotmail.com](mailto:hu-sc@hotmail.com)

Office: 24255540 - 24255424



## Section One : Cycle 1

### (Grades 1 - 4)

**This section of the newsletter contains the following:**

- English Language Textbooks Guide
- Inventory of the materials teachers should have received
- Suggested scheme of work
- Useful hints:
  - *Advice for tackling each new Unit*
  - *Tips on improving teaching methods*
- Guide to Jolly Phonics

### What's New This year :

This year, the Curriculum Department has been working to provide a wider range of books, materials and resources for teaching shared reading.



## English Language Textbooks Guide

### Cycle 1 (Grades 1- 4)

Grade	Number of Periods per Week	Book Title	Edition	Year
Grade 1	7	Class Book A & B	Second Edition	2017-2018
		Skills Book A & B		
		Teacher's Book A & B		
		Phonics Booklet A & B		
Grade 2	7	Class Book A & B	Second Edition	2017-2018
		Skills Book A & B		
		Teacher's Book A & B		
		Phonics Booklet A & B		
Grade 3	7	Class Book A & B	Second Edition	2017-2018
		Skills Book A & B		
		Teacher's Book A & B		
Grade 4	7	Class Book A & B	Revised Edition	2017-2018
		Skills Book A & B		
		Teacher's Book A & B		

**\*NB :**

*In the two-shift schools only 6 periods a week are allocated for Grades 3 and 4*



## Inventory of the materials teachers should have received

You should have received the following for Cycle 1 (Grades 1 – 4):

### Materials for Grade 1 [Second Edition]

- Class Book: 1A & 1B
- Skills Book: 1A & 1B
- Teacher's Book for each teacher: Grade 1 A & 1B
- 1A and 1B Listening CD
- 1A and 1B Songs and Rhymes CD
- Resource Packs: **Class Resource Pack** (*printed/Non-printed materials*)

### Materials for Grade 2 [Second Edition]

- Class Book: 2A & 2B
- Skills Book: 2A & 2B
- Teacher's Book for each teacher: Grade 1 A & 1B  
Listening CD: 2A & 2B
- 2A and 2B Listening CDs
- 2A and 2B Songs and Rhymes CDs
- Resource Packs: **Class Resource Pack** (*printed/Non-printed materials*)





- Class Book: 3A and 3B
- Skills Book: 3A and 3B
- A Teacher's Book for each teacher (Grade 3A & 3B)
- 3A and 3B listening CD
- 3 A and 3B Songs and Rhymes CD
- Resource Packs: **Class Resource Pack** (*printed/Non-printed materials*)

#### **Materials for Grade 4 [Revised Edition]**

- Class Book: 4A and 4B
- Skills Book: 4A and 4B
- A Teacher's Book for each teacher (Grade 4A & 4B)
- 4A and 4B listening and Songs and Rhymes CD
- Resource Packs: **Class Resource Pack** (*printed/Non-printed materials*)





## Suggested Scheme of Work

### Grade 1 Semester ONE - 2017/2018

There are 6 units in each Course book and each unit is divided into 10 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
August	1	(27 -31)* ①	One	21	*27 August: Start of Academic Year *3 - 5 September: Eid Al Adha Holiday *21 September: (Hijri Year Holiday)
September	2	(3 - 7) *			
	3	(10 - 14)			
	4	(17 - 21) *			
October	5	(24 - 28) ②	Two	21	
	6	(1 - 5)	Three	21	
	7	(8 - 12)			
	8	(15 - 19) ③			
	9	(22 - 26)			
	10	(29 - 2)			
November	11	(5 -9) ④	Four	21	
	12	(12 - 16)			
	13	(19 - 23)			
	14	(26 - 30) *⑤			
December	15	(3 - 7) *	Five	22	*29-30 November :National Day Holiday *3 December: Birth of the Prophet
	16	(10 - 14)			
	17	(17 - 21)			
	18	(24 - 28) ⑥			
January	19	(31 - 4)	Six	28	
	20	(7- 11)			
	21	(14- 18)			

① start a new unit



## Suggested Scheme of Work

### Grade 2 Semester ONE - 2017/2018

There are 6 units in each Course book and each unit is divided into 10 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
August	1	(27 -31)* ❶	One	21	*27 August: Start of Academic Year *3 - 5 September: Eid Al Adha Holiday *21 September: (Hijri Year Holiday)
September	2	(3 - 7) *			
	3	(10 - 14)			
	4	(17 - 21) *			
October	5	(24 - 28) ❷	Two	21	
	6	(1 - 5)	Three	21	
	7	(8 - 12)			
	8	(15 - 19) ❸			
	9	(22 - 26)			
November	10	(29 - 2)	Four	21	
	11	(5 -9) ❹			
	12	(12 - 16)			
	13	(19 - 23)			
December	14	(26 - 30) *❺	Five	22	*29-30 November :National Day Holiday  *3 December: Birth of the Prophet
	15	(3 - 7) *			
	16	(10 - 14)			
	17	(17 - 21)			
January	18	(24 - 28) ❻	Six	28	
	19	(31 - 4)			
	20	(7- 11)			
	21	(14- 18)			

❶ start a new unit



## Suggested Scheme of Work

### Grades 1 & 2 Semester TWO - 2017/2018

There are 6 units in each Course book and each unit is divided into 10 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
February	1	(11 – 15) ❶	One	18	
	2	(18 – 22)			
	3	(25 – 1) ❷	Two	18	
	4	(4 – 8)			
March	5	(11 – 15)	Three	18	
	6	(18 – 22) ❸			
	7	(25 – 29)	Four	20	
	8	(1 – 5) ❹			
April	9	(8 – 12)	Five	18	*15 April: Issra and Miraj Day
	10	(15 – 19)*			
	11	(22 – 26) ❺	Six	18	
	12	(29 – 3)			
May	13	(6 – 10)	Six	18	
	14	(13 – 17) ❻			
	15	(20 – 24)	Six	18	
	16	(27 – 31)			

❶ start a new unit



## Suggested Scheme of Work

### Grade 3 Semester ONE - 2017/2018

There are 6 units in each course book and each unit is divided into 14 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
August	1	(27 -31)* ①	One	21	*27 August: Start of Academic Year *3 - 5 September: Eid Al Adha Holiday *21 September: (Hijri Year Holiday)
September	2	(3 - 7) *			
	3	(10 - 14)			
	4	(17 - 21) *			
October	5	(24 - 28) ②	Two	21	
	6	(1 - 5)	Three	21	
	7	(8 - 12)			
	8	(15 - 19) ③			
	9	(22 - 26)			
10	(29 - 2)				
November	11	(5 -9) ④	Four	21	
	12	(12 - 16)			
	13	(19 - 23)			
	14	(26 - 30) *⑤			
December	15	(3 - 7) *	Five	22	*29-30 November :National Day Holiday  *3 December: Birth of the Prophet
	16	(10 - 14)			
	17	(17 - 21)			
	18	(24 - 28) ⑥			
January	19	(31 - 4)	Six	28	
	20	(7- 11)			
	21	(14- 18)			

① start a new unit

## Suggested Scheme of Work

### Grade 4 Semester ONE - 2017/2018

There are 6 units in each course book and each unit is divided into 12 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
August	1	(27 -31)* ❶	One	21	*27 August: Start of Academic Year *3 - 5 September: Eid Al Adha Holiday *21 September: (Hijri Year Holiday)
September	2	(3 - 7) *			
	3	(10 - 14)			
	4	(17 - 21) *			
October	5	(24 - 28) ❷	Two	21	
	6	(1 - 5)	Three	21	
	7	(8 - 12)			
	8	(15 - 19) ❸			
	9	(22 - 26)			
10	(29 - 2)				
November	11	(5 -9) ❹	Four	21	
	12	(12 - 16)			
	13	(19 - 23)			
	14	(26 - 30) * ❺			
December	15	(3 - 7) *	Five	22	*29-30 November :National Day Holiday *3 December: Birth of the Prophet
	16	(10 - 14)			
	17	(17 - 21)			
	18	(24 - 28) ❻			
January	19	(31 - 4)	Six	28	
	20	(7- 11)			
	21	(14- 18)			

❶ start a new unit

## Suggested Scheme of Work

### Grade 3 Semester TWO - 2017/2018

There are 6 units in each course book and each unit is divided into 14 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
February	1	(11 – 15) ①	One	18	
	2	(18 – 22)			
	3	(25 – 1) ②			
	4	(4 – 8)	Two	18	
March	5	(11 – 15)	Three	18	
	6	(18 – 22) ③			
	7	(25 – 29)	Four	20	*15 April: Issra and Miraj Day
	8	(1 – 5) ④			
April	9	(8 – 12)	Five	18	
	10	(15 – 19)*			
	11	(22 – 26) ⑤	Six	18	
	12	(29 – 3)			
May	13	(6 – 10)	Six	18	
	14	(13 – 17) ⑥			
	15	(20 – 24)			
	16	(27 – 31)			

① start a new unit



## Suggested Scheme of Work

### Grade 4 Semester TWO - 2017/2018

There are 6 units in each course book and each unit is divided into 12 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
February	1	(11 – 15) ①	One	18	
	2	(18 – 22)			
	3	(25 – 1) ②	Two	18	
	4	(4 – 8)			
March	5	(11 – 15)	Three	18	
	6	(18 – 22) ③			
	7	(25 – 29)	Four	20	
	8	(1 – 5) ④			
April	9	(8 – 12)	Five	18	*15 April: Issra and Miraj Day
	10	(15 – 19)*			
	11	(22 – 26) ⑤	Six	18	
	12	(29 – 3)			
May	13	(6 – 10)	Six	18	
	14	(13 – 17) ⑥			
	15	(20 – 24)			
	16	(27 – 31)			

① start a new unit





## Suggested Scheme of Work for Two-shift schools:

### Cycle One schools:

Semester One Scheme of work			Semester Two Scheme of work		
Units	Number of periods		Units	Number of periods	
	One shift school	Two shift school		One shift school	Two shift school
<b>Unit one</b>	21	21	<b>Unit one</b>	18	18
<b>Unit Two</b>	21	21	<b>Unit Two</b>	18	18
<b>Unit Three</b>	21	21	<b>Unit Three</b>	18	18
<b>Unit Four</b>	21	21	<b>Unit Four</b>	20	20
<b>Unit Five</b>	22	22	<b>Unit Five</b>	18	18
<b>Unit Six</b>	28	28	<b>Unit Six</b>	18	18





## Useful hints

### - Advice for tackling each new unit

**Before** starting each new unit, you should read and study the following points in detail in the content map in the **Teacher's Book**.

- ⇒ The aims of the units;
- ⇒ The main language of the unit;
- ⇒ The vocabulary covered in each unit;
- ⇒ The activities;
- ⇒ Skills and strategies
- ⇒ Literacy
- ⇒ Cross-curricula links and concepts.

### - Tips on improving teaching methods

- 1 Try to observe** other English teachers' lessons to gain more teaching experience and do team teaching with your colleagues.
- 2 Visit** other C1 Basic Education Schools nearby.
- 3 Observe** classes and discuss the curriculum and methodology with experienced teachers. Invite them to your school, too!
- 4 Always remember to liaise** with your Senior Teacher and Supervisor.
- 5 Always remember to liaise** with the LRC teacher to ensure the receipt of the English resources.
- 6 Refer back to "Notes for Teachers"** at the beginning of the Lesson Preparation Book for some tips on preparing and reflecting on a lesson and some other tips.
- 7 Read and study** the additional literacy activities and the photocopiable activities in the Teacher's Book.





## Phonics

Students in Grade 1 and 2 should all receive two phonics lessons per week. The sections below provide information about updates to the programme this academic year and lists of materials and resources and video links.

### What is new this year?

•All phonics teaching materials have been updated for this academic year 2017/2018. Please check the date on your materials to ensure you are using the most recent version.

### Materials from the Curriculum Department

In addition to the Jolly Phonics Kit, the Curriculum Department also provides the additional teacher and student materials below:

#### Grade 1

- Grade 1 Phonics Booklet for students
- Grade 1, Semester 1 Phonics Guide and Grade 1, Semester 2 Phonics Guide
- Grade 1, Semester 2 Lesson Plans
- Sound Set Guide
- Videos of model Semester 1 and Semester 2 lessons

#### Grade 2

- Grade 2 Phonics Booklet for students
- Grade 2, Semester 1 Phonics Guide and Grade 2, Semester 2 Phonics Guide
- Grade 2, Semester 1 Lesson Plans and Grade 2, Semester 2 Lesson Plans
- Videos demonstrating Semester 2 lesson steps

#### Grade 3

- Grade 3 Phonics Guide

#### Grade 1, 2 and 3

- Phonics Activity Resource Booklet for teachers (Grade 1 and 2)
- Reading text posters (Grade 1 and 2)
- Online collection of phonics resources
- Videos demonstrating blending, segmenting and tricky word activities





## Video Links

### Grade 1, Semester 2 Reading Lessons

Lesson 1 (part 1) <https://www.youtube.com/watch?v=p0s9eDUPuMQ>

Lesson 1 (part 2) <https://www.youtube.com/watch?v=awxE04NKZKk>

Lesson 2 (part 1) <https://www.youtube.com/watch?v=n9zmJ1QGPCQ>

Lesson 2 (part 2) <https://www.youtube.com/watch?v=s8-G6C7wwkY>

**(Grade 2 reading lessons follow similar steps as the Grade 1 reading lessons, so these videos will also be useful for Grade 2 teachers)**

### Information about blending

<https://www.youtube.com/watch?v=0Lqk9rqJ4R8>

### Blending activities:

- Make the word <https://www.youtube.com/watch?v=rGqJcYAmB7U>
- Read the word <https://www.youtube.com/watch?v=uuU3n7Pt5ZI>
- Listen for your sound <https://www.youtube.com/watch?v=mgEriq91oac>

### Information about segmenting

<https://www.youtube.com/watch?v=CI8LB0A9wj4>

### Segmenting activities:

- Sound buttons <https://www.youtube.com/watch?v=IHYpTUfRRCM>
- Find the letter <https://www.youtube.com/watch?v=IHYpTUfRRCM>

### Information about tricky words

<https://www.youtube.com/watch?v=Q8MDqCWfXbc>

### Tricky word activities:

- Hit the board [https://www.youtube.com/watch?v=yPH\\_S-hD7fQ](https://www.youtube.com/watch?v=yPH_S-hD7fQ)
- Point to <https://www.youtube.com/watch?v=H-rDCkCVptE>

## Scheme of Work

- Schemes of work for Grade 1 and Grade 2 will be provided on the following pages and in the Phonics Guides.
- There are seven English lessons per week. You should teach two Jolly Phonics lessons and five English for Me lessons per week. It is also very important that you teach three Shared Reading lessons per English for Me unit.
- Please refer to the appendix in the Phonics Guide for a sample timetable showing how to complete all Jolly Phonics, English for Me and Shared Reading lessons in a semester.



## Grade 1, Semester 1 Scheme of Work

The scheme of work suggests starting phonics in Week 4 after Eid. Schools can start earlier if they prefer.

Month	Week	Dates	Jolly Phonics Lesson 1	Jolly Phonics Lesson 2
September	4	17-21	<b>s</b> SB 40	<b>a</b> SB 6
	5	24-28	<b>t</b> SB 4	<b>i</b> SB 33
October	6	1-5	<b>p</b> SB 17	<b>n</b> SB 19
	7	8-12	Consolidation lesson	<b>ck</b> SB 25/35
	8	15-19	<b>e</b> SB 35	<b>h</b> SB 18
	9	22-26	<b>r</b> SB 18	<b>m</b> SB 19
	10	29-2	<b>d</b> SB 38	Consolidation lesson
November	11	5-9	<b>g</b> SB 27	<b>o</b> SB 33
	12	12-16	<b>u</b> SB 6	<b>l</b> SB 4
	13	19-23	<b>f</b> SB 10	<b>b</b> SB 17
	14	26-30	Consolidation lesson <i>Tricky word: l</i>	<b>j</b> SB 8 <i>Tricky word: the</i>
December	15	3-7	<b>ee + or</b> <i>Tricky word: he</i>	<b>z</b> SB 13 <i>Tricky word: she</i>
	16	10-14	<b>w</b> SB 12 <i>Tricky word: me</i>	<b>ng</b> <i>Tricky word: we</i>
	17	17-21	<b>v</b> SB 12 <i>Tricky word: be</i>	Consolidation lesson
	18	24-28	<b>oo + oo</b> <i>Tricky word: to</i>	<b>y</b> SB 8 <i>Tricky word: do</i>
January	19	31-4	<b>x</b> SB 25 <i>Tricky word: are</i>	Consolidation lesson
	20	7-11	Review Lesson	Review Lesson
	21	14-18	Review Lesson	Review Lesson



## Grade 1, Semester 2 Scheme of Work

Month	Week	Dates	Jolly Phonics Lesson 1	Jolly Phonics Lesson 2
February	1	11-15	<b>S1 Review</b>	<b>S1 Review</b>
	2	28-22	<b>S1 Review</b>	<b>S1 Review</b>
	3	25-1	<b>ch</b> <i>Tricky word: all</i>	<b>sh</b> <i>Tricky word: you</i>
March	4	4-8	<b>th + th</b> <i>Tricky word: your</i>	<b>qu</b> <i>Tricky word: come</i>
	5	11-15	<b>Reading 1 (Lesson 1)</b>	<b>Reading 1 (lesson 2)</b> <i>Tricky word: here</i>
	6	18-22	<b>Reading 2 (Lesson 1)</b>	<b>Reading 2 (lesson 2)</b> <i>Tricky word: there</i>
	7	25-29	<b>Reading 3 (Lesson 1)</b>	<b>Reading 3 (lesson 2)</b> <i>Tricky word: they</i>
April	8	1-5	<b>Reading 4 (Lesson 1)</b>	<b>Reading 4 (lesson 2)</b> <i>Tricky word: go</i>
	9	8-12	<b>Reading 5 (Lesson 1)</b>	<b>Reading 5 (lesson 2)</b> <i>Tricky word: no</i>
	10	15-19	<b>Reading 6 (Lesson 1)</b>	<b>Reading 6 (lesson 2)</b> <i>Tricky word: my</i>
	11	22-26	<b>Reading 7 (Lesson 1)</b>	<b>Reading 7 (lesson 2)</b> <i>Tricky word: one</i>
	12	29-3	<b>Reading 8 (Lesson 1)</b>	<b>Reading 8 (lesson 2)</b> <i>Tricky word: like</i>
May	13	6-10	<b>Reading 9 (Lesson 1)</b>	<b>Reading 9 (lesson 2)</b> <i>Tricky word: have</i>
	14	13-17	<b>Reading 10 (Lesson 1)</b>	<b>Reading 10 (lesson 2)</b> <i>Tricky word: live</i>
	15	20-24	<b>Review</b>	<b>Review</b>
	16	27-31	<b>Review</b>	<b>Review</b>



## Grade 2, Semester 1 Scheme of Work

The scheme of work suggests starting phonics in Week 4 after Eid. Schools can start earlier if they prefer.				
Month	Week	Dates	Jolly Phonics Lesson 1	Jolly Phonics Lesson 2
September	4	17-21	Review G1	Review G1
	5	24-28	ai	ai
October	6	1-5	oa	oa
	7	8-12	Reading 1 (Lesson 1)	Reading 1 (Lesson 2)
	8	15-19	ie	ie
	9	22-26	ou	ou
	10	29-2	Reading 2 (Lesson 1)	Reading 2 (Lesson 2)
November	11	5-9	Consolidation	Consolidation
	12	12-16	oi	oi
	13	19-23	ue	ue
	14	26-30	Reading 3 (Lesson 1)	Reading 3 (Lesson 2)
	15	3-7	er	er
December	16	10-14	ar	ar
	17	17-21	Reading 4 (Lesson 1)	Reading 4 (Lesson 2)
	18	24-28	Consolidation	Consolidation
January	19	31-4	Review	Review
	20	7-11	Review	Review
	21	14-18	Review	Review



## Grade 2, Semester 2 (2017-2018)

Month	Week	Dates	Jolly Phonics Lesson 1	Jolly Phonics Lesson 2
February	1	11-15	<b>S1 Review</b>	<b>S1 Review</b>
	2	28-22	<b>S1 Review</b>	<b>S1 Review</b>
	3	25-1	<b>Magic &lt;e&gt;</b>	<b>Magic &lt;e&gt;</b>
March	4	4-8	<b>Reading 1 (Lesson 1)</b> <i>Alternative spelling: ai/ay</i>	<b>Reading 1 (Lesson 2)</b> <i>Alternative spelling: ai/ay</i>
	5	11-15	<b>Reading 2 (Lesson 1)</b> <i>Alternative spelling: ee/ea</i>	<b>Reading 2 (Lesson 2)</b> <i>Alternative spelling: ee/ea</i>
	6	18-22	<b>Reading 3 (Lesson 1)</b> <i>Alternative spelling: oa/ow</i>	<b>Reading 3 (Lesson 2)</b> <i>Alternative spelling: oa/ow</i>
	7	25-29	<b>Reading 4 (Lesson 1)</b> <i>Alternative spelling: ie/igh/y</i>	<b>Reading 4 (Lesson 2)</b> <i>Alternative spelling: ie/igh/y</i>
April	8	1-5	<b>Consolidation</b>	<b>Consolidation</b>
	9	8-12	<b>Reading 5 (Lesson 1)</b> <i>Alternative spelling: oi/oy</i>	<b>Reading 5 (Lesson 2)</b> <i>Alternative spelling: oi/oy</i>
	10	15-19	<b>Reading 6 (Lesson 1)</b> <i>Alternative spelling: ou/ow</i>	<b>Reading 6 (Lesson 2)</b> <i>Alternative spelling: ou/ow</i>
	11	22-26	<b>Reading 7 (Lesson 1)</b> <i>Alternative spelling: er/ir/ur</i>	<b>Reading 7 (Lesson 2)</b> <i>Alternative spelling: er/ir/ur</i>
	12	29-3	<b>Reading 8 (Lesson 1)</b> <i>Alternative spelling: or/au/aw</i>	<b>Reading 8 (Lesson 2)</b> <i>Alternative spelling: or/au/aw</i>
May	13	6-10	<b>Consolidation</b>	<b>'ph' /f/</b>
	14	13-17	<b>'c' /c/, /s/</b>	<b>'g' /g/, /j/</b>
	15	20-24	<b>Review</b>	<b>Review</b>
	16	27-31	<b>Review</b>	<b>Review</b>





## Sample letter:

المحترم                      الفاضل / ولي أمر الطالب

تواصل وزارة التربية والتعليم هذا العام ٢٠١٧/٢٠١٦ تعميم تطبيق البرنامج العالمي في تدريس القراءة في اللغة الإنجليزية ، (برنامج 'جولي فونيكس' (Jolly Phonics) للصف الثاني ، وذلك بعد أن تم تطبيقه على الصف الأول بالحلقة الأولى في جميع محافظات السلطنة ولعينة من الصف الثاني بمجموعة من مدارس الحلقة الأولى بالمحافظات التعليمية بالسلطنة.

تعتمد فكرة هذا البرنامج على تدريس حروف اللغة الإنجليزية بصورة شائقة وممتعة تساعد الطفل على تذكر الحروف لاحقاً، حيث تقوم المعلمة بتعريف الطفل بالحرف الجديد عن طريق سرد قصة قصيرة يتكرر فيها ذكر الحرف المستهدف وتشمل القصة حدث معين يستدعي القيام بحركة معينة تطلب المعلمة من الطلاب تقليدها، أما الهدف من الحركة فهو تذكير الطالب بالحرف ، فعلى سبيل المثال عند تقديم الحرف s للطلاب تسرد المعلمة قصة عن طفل يذهب إلى الغابة ولكنه يفاجأ بوجود أفعى تقوم بإصدار الصوت ssssss فيشعر الطفل بالخوف ويفر هاربا، تطلب المعلمة بعد ذلك من الطلاب تلويح يدهم في الهواء لتصف لهم طريقة حركة الأفعى باتجاه الطفل والصوت الذي تصدره، فتقوم المعلمة بربط الحركة بشكل الحرف عن طريق كتابته على السبورة بحيث يردده الطلاب، وبذلك تكون القصة بما تحمله من صور ووسائل بصرية معبرة عن أحداثها بالإضافة إلى الحركة عاملا مهما في تذكير الطالب بالحرف لاحقاً.

بعد ذلك تدرّب المعلمة الطلاب على كتابة الحرف الذي تم تدريسه ومن ثم تقوم بدمج الحرف المستهدف مع حروف أخرى حتى يتمكن الطلاب من البدء في قراءة الكلمات القصيرة. مثال على ذلك هو دمج الحروف c, a, t بحيث يقوم الطالب بقراءة الحروف منفصلة في البداية ثم يدمج الحرف الأول مع الثاني ومن ثم الحرف الثالث ليقرأ كلمة cat.

وتدرك الوزارة أهمية تواصلكم وتعاونكم مع إدارة المدرسة في تطبيق البرنامج من خلال الوقوف مع أبنائنا العباقرة الصغار وهم يشقون بداية طريقهم في عالم القراءة وتشجيعهم على قراءة الكلمات بنفس الطريقة المتبعة شاكرين ومثمنين لكم حسن تعاونكم.





## Shared Reading

Students in Grade 1 and 2 should all receive three shared reading lessons per English for Me unit. This year, the Curriculum Department has been working to provide a wider range of books, materials and resources for teaching shared reading. The department is planning to make these materials available in electronic format at the start of Semester 1. This project was still being finalised at the time of writing this newsletter, but details about these materials and how to access them will be provided at the start of the semester.

Shared Reading Coordinators for each region will also be appointed for each region to provide ongoing support to teachers in the same way as Jolly Phonics Coordinators.





## Section Two: Cycle 2

### ( Grades 5-10 )

**:This section of the newsletter contains the following**

- English Language Textbooks Guide
- Inventory of the materials teachers should have received
- Suggested scheme of work
- Developed Grade 5 Course Materials
- Graded Readers for Grades 10
- Useful hints:
  - *Teacher's Book*
  - *Contents Map in the Teacher's Book*
  - *Advice for tackling each new unit*
  - *Tips on improving teaching methods*
  - *List of corrections*

### **What's New This year:**

Developed Grade 5 Course Materials:

This year, the Grade 5 Coursebooks have been revised and developed in response to feedback and suggestions



# English Language Textbooks Guide

## Cycle 2: Grades 5- 10

### Cycle 2: Grades 5- 10

### Basic Education Schools

Grade	Number of Periods per Week	Book Title	Edition	Year
Grade 5	5	Class Book A & B	Second Edition	2017-2018
		Skills Book A & B		
		Teacher's Book A & B	Third Edition	2017-2018
Grade 6	5	Class Book A & B	First Edition	2016-2017
		Skills Book A & B		
		Teacher's Book A & B		
Grade 7	5	Class Book A & B	First Edition	2017-2018
		Skills Book A & B	Second Edition	2017-2018
		Teacher's Book A & B		
Grade 8	5	Class Book A & B	First Edition	2016-2017
		Skills Book A & B		
		Teacher's Book A & B		
Grade 9	5	Class Book A & B	First Edition	2017-2018
		Skills Book A & B		
		Teacher's Book A & B		
Grade 10 Basic Education Schools	5	Class Book A & B	First Edition	2016-2017
		Skills Book A & B		
		Teacher's Book A & B		
		The Magic Shop and Other Stories	First Edition	2016-2017



## Inventory of the materials teachers should have received

You should have received the following for Cycle 2 (Grades 5 – 10):

1. Class Book
2. Skills Book
3. Teacher's Book
4. For Grades 5, the Teacher's Book is marked '**Third Edition**'
5. For Grades 7, the Teacher's Book is marked '**Second Edition**'
6. Listening CD (All grades) / Songs & Rhymes CD (Grade 5-8 ONLY)
7. Class Resource Pack for Grades 5,6 &7 (Printed/Non-Printed Materials)
8. Class Resource Pack for Grades 8, 9, 10 (Printed Material)
9. **Classroom reader** for Grade 10, *The Magic Shop and Other Stories*
10. Lesson Preparation Book (produced by the Supervision Department at the Ministry of Education)>
11. 'Keep Writing 1'
12. 'Keep Writing 2'.





## Suggested Scheme of Work

### Grades 5 -7 Semester ONE - 2017/2018

There are 5 units in each course book and each unit is divided into 12 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remark						
August	1	(27 -31)* ❶	One	20	*27 August: Start of Academic Year						
September	2	(3 - 7) *			Two	15	*3-5 Sep. (Eid Al Adha)				
	3	(10 - 14)					Three	15	**21 <sup>st</sup> Sep. (Hijri Year)		
	4	(17 - 21) **							Four	18	*29-30 November: (National Day Holiday)
	5	(24 - 28)									Five
October	6	(1 - 5) ❷	Revision & Exams		**Exams start on 3 <sup>rd</sup> January 2018						
	7	(8 - 12)									
	8	(15 - 19)									
	9	(22 - 26) ❸									
November	10	(29 - 2)	18	18							
	11	(5 -9)									
	12	(12 - 16) ❹									
	13	(19 - 23)									
December	14	(26 - 30) *	15	15							
	15	(3 - 7) *									
	16	(10 - 14) ❺									
	17	(17 - 21)									
January	18	(24 - 28)	15	15							
	19	(31 - 4) **									

❶ start a new unit



## Suggested Scheme of Work

### Grade 5 Semester TWO - 2017/2018

There are 5 units in each course book and each unit is divided into 12 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
February	1	(11 – 15) ①	One	15	
	2	(18 – 22)			
	3	(25 – 1)			
March	4	(4 - 8) ②	Two	15	
	5	(11 – 15)			
	6	(18 – 22)			
	7	(25 – 29) ③	Three	15	
8	(1 - 5)				
April	9	(8 – 12)	Four	12	*Israa and Miraj Day
	10	(15 – 19) * ④			
	11	(22 – 26)			
	12	(29 - 3) * ⑤			
May	13	(6 – 10)	Five	12	* Unit five should be started on 2 <sup>nd</sup> May
	14	(13 – 17)			
	15	(20 – 24)**			

① start a new unit



## Suggested Scheme of Work

### Grades 6 -7 Semester ONE - 2017/2018

There are 5 units in each course book and each unit is divided into 15 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remark
August	1	(27 -31) * <sup>①</sup>	One	20	*27 August: Start of Academic Year *3-5 Sep. (Eid Al Adha) **21 <sup>st</sup> Sep. (Hijri Year)
September	2	(3 - 7) *			
	3	(10 - 14)			
	4	(17 - 21) **			
	5	(24 - 28)			
October	6	(1 - 5) <sup>②</sup>	Two	15	
	7	(8 - 12)			
	8	(15 - 19)			
	9	(22 - 26) <sup>③</sup>			
November	10	(29 - 2)	Three	15	
	11	(5 -9)			
	12	(12 - 16) <sup>④</sup>			
	13	(19 - 23)			
December	14	(26 - 30) *	Four	18	*29-30 November: (National Day Holiday) *3 <sup>rd</sup> December: (Birth of the Prophet)
	15	(3 - 7) *	Five	15	
	16	(10 - 14) <sup>⑤</sup>			
	17	(17 - 21)			
	18	(24 - 28)			
January	19	(31 - 4) **	Revision & exams		**Exams start on 3 <sup>rd</sup> January 2018

① start a new unit



## Suggested Scheme of Work

### Grades 6 – 7 Semester TWO - 2017/2018

There are 5 units in each course book and each unit is divided into 15 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
February	1	(11 – 15) ❶	One	15	
	2	(18 – 22)			
	3	(25 – 1)			
March	4	(4 - 8) ❷	Two	15	
	5	(11 – 15)			
	6	(18 – 22)			
April	7	(25 – 29) ❸	Three	15	*Israa and Miraj Day
	8	(1 - 5)			
	9	(8 – 12)			
April	10	(15 – 19) * ❹	Four	14	
	11	(22 – 26)			
	12	(29 - 3)			
May	13	(6 – 10) ❺	Five	10	** Exams start on 20 <sup>th</sup> May 2018
	14	(13 – 17)			
	15	(20 – 24)**			

❶ start a new unit

Due to the shortage in number of the actual teaching days of the 'Semester Two', a correspondence message (suggesting when and how to cover each unit) will be shortly sent to you.



## Suggested Scheme of Work

Grades 8 – 10

Semester ONE

-

2017/2018

There are 4 units in each course book and each unit is divided into 15 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remark
August	1	(27 -31) * <sup>①</sup>	One	20	*27 August: Start of Academic Year *3-5 Sep. (Eid Al Adha) **21 <sup>st</sup> Sep. (Hijri Year)
September	2	(3 – 7) *			
	3	(10 – 14)			
	4	(17 – 21) **			
	5	(24 – 28)			
October	6	(1 – 5) <sup>②</sup>	Two	20	
	7	(8 – 12)			
	8	(15 – 19)			
	9	(22 – 26)			
	10	(29 – 2) <sup>③</sup>			
November	11	(5 -9)	Three	20	*29-30 November: (National Day Holiday)
	12	(12 - 16)			
	13	(19 – 23)			
	14	(26 – 30) * <sup>④</sup>			
December	15	(3 – 7) *	Four	22	*3 <sup>rd</sup> December: (Birth of the Prophet)
	16	(10 – 14)			
	17	(17 – 21)			
	18	(24 – 28)			
January	19	(31 – 4) *	Revision & exams		*Exams start on 3 <sup>rd</sup> January 2018

① start a new unit



## Suggested Scheme of Work

**Grades 8 – 10**

**Semester TWO**

**- 2017/2018**

There are 4 units in each course book and each unit is divided into 15 lessons.

Month	Week	Dates	Unit	Number of Teaching Periods	Remarks
February	1	(11 – 15) ①	One	18	
	2	(18 – 22)			
	3	(25 – 1)			
March	4	(4 - 8) * ②	Two	17	* Unit two should be started on 7 <sup>th</sup> March
	5	(11 – 15)			
	6	(18 – 22)			
	7	(25 – 29)			
April	8	(1 - 5) ③	Three	17	*Israa and Miraj Day ** Unit four should be started on 24 <sup>th</sup> April
	9	(8 – 12)			
	10	(15 – 19) *			
	11	(22 – 26) ④	Four	18	* Exams start on 20 <sup>th</sup> May 2018
12	(29 - 3)				
13	(6 – 10)				
May	14	(13 – 17)	Exams		
	15	(20 – 24)*			

① start a new unit



## Grade 5

Semester One Scheme of Work			Semester Two Scheme of Work		
Units	Number of periods		Units	Number of periods	
	One shift school	Two shift school		One shift school	Two shift school
Unit one	20	16	Unit one	15	12
Unit Two	15	12	Unit Two	15	12
Unit Three	15	12	Unit Three	15	12
Unit Four	18	13	Unit Four	12	10
Unit Five	15	12	Unit Five	12	10

## Grades 6 and 7

Semester One Scheme of Work			Semester Two Scheme of Work		
Units	Number of periods		Units	Number of periods	
	One shift school	Two shift school		One shift school	Two shift school
Unit one	20	16	Unit one	15	12
Unit Two	15	12	Unit Two	15	12
Unit Three	15	12	Unit Three	15	12
Unit Four	18	13	Unit Four	12	10
Unit Five	15	12	Unit Five	12	10





## Grade 8 - 10

Semester One Scheme of Work			Semester Two Scheme of Work		
Units	Number of periods		Units	Number of periods	
	One shift school	Two shift school		One shift school	Two shift school
Unit one	20	16	Unit one	18	14
Unit Two	20	16	Unit Two	17	14
Unit Three	20	16	Unit Three	17	14
Unit Four	22	17	Unit Four	18	14





## Revision of the Grade 5 Coursebooks

This year, the Grade 5 Coursebooks have been revised and updated in response to feedback and suggestions collected by the English Language Curriculum Officers from teachers, students, supervisors and other educational experts.

### General features of the revised Grade 5 Coursebooks

- The number of units in the new Coursebooks remains at five. There is one new unit, Unit 5 (*Friendship*), which replaces Unit 4 (*Getting Dressed*) in the previous book. Much of the material in the other four units has been replaced with new content and activities.
- The new Coursebooks include a variety of communicative activities in real situations, which relate to students' own lives as much as possible.
- Changes have been made to the layout, design and illustrations to make the new coursebooks attractive and engaging. New artwork and photos have been added.
- The new coursebooks contains more writing activities than the old books. These are usually started in class under the guidance of the teacher, and finished as homework.
- Every attempt has been made to provide a variety of activities, in order to motivate students and make English interesting and enjoyable. Because Grade 5 students are still children, the activities include some games, TPR activities, chants, songs and puzzles.
- The new coursebooks contain materials that can be used both with students of higher ability and lower achievers.
- Important features of the new Grade 5A coursebooks are a mini-presentation and a project in every unit, as well as a *Let's Read* section to encourage independent reading.

### Format of the revised Grade 5A Coursebooks

- Each of the five units in the new Grade 5A coursebooks follows the same structure. Units consist of twelve pages in the Classbook and ten in the Skills Book. There are twelve 35 minute lessons in each unit.
- Units are divided into sections which focus on individual skills, but the overall approach is an integrated skills approach in order to achieve a balance of skills.





•The Teacher's Book contains many suggestions for optional activities which can be used as additional material if there is extra class time, or for students who finish early.

•There are posters to accompany most of the units. Suggestions for poster activities are given throughout the Teacher's Book, and there are additional activities at the back of the Teacher's Book.

### Structure and features of units

- Each unit is divided into the following sections:
- Reading and Understanding
- Grammar
- Listening and Speaking
- Writing
- Project
- Let's Read
- Working with Sounds
- Review

•The *Reading and Understanding* section comprises two pages in the Classbook and two in the Skills Book. The Skills Book in every unit contains a *Working with Words* section which focuses on vocabulary development.

•The Grammar section also consists of two pages in the Classbook and Skills Book. A key grammar point is presented in the *Let's Look at Grammar* box, which is then practised through a number of activities.

•The *Listening and Speaking* section also comprises two pages in the Classbook and two in the Skills Book. This section ends with a mini-presentation, which is designed to give students some basic confidence in speaking English before an audience. Suggestions are given to teachers as to how to organise the mini-presentations.

•The *Writing* section again consists of two pages in the Classbook and two in the Skills Book. At the end of each Writing section, students are given a main writing task. They do a draft in class, under the guidance of the teacher, and write a final draft for homework. Teachers are encouraged to display students' work on the classroom walls.





•The *Project* is a new feature of the Grade 5A course. It occurs in each unit of the *Classbook*. The projects in Unit 1 and 2 are individual projects, the project in Unit 3 is a pair project, and the projects in Units 4 and 5 are group projects. The projects are:

- Unit 1 – Make a dictionary page
- Unit 2 – Do a survey of family members
- Unit 3 – Make an information page about an Omani animal
- Unit 4 – Design a webpage about your area
- Unit 5 – Make a poster with Friendship Rules

•The *Let's Read* section, which comes after the *Project* in the *Classbook*, encourages students to read a story independently. Activities are provided to be done in class and in addition, further activities are provided at the back of the *Skills Book* to be used at the teacher's discretion for students to do at home.

•There is a new section in Lesson 12 of each unit called *Working with Sounds* which focuses on phonics, sound and spellings. Its aim is to make students feel more confident about reading and pronouncing words.

•At the end of each unit, there is a *Review* section in the *Skills Book* which consists of one grammar activity, one vocabulary activity and a spelling test. Teachers can choose to give the spelling test in the context of a dictation. The words to be tested are selected earlier in the unit.

•There is also a self-evaluation page for students in a section of the *Skills Book* called *My Learning Record*. A number of self-evaluation activities that were in the old Grade 5A have been omitted from the new book so as to make this section less challenging for students.





# Graded Reader for Grade 10

## 1. **Grade 10 – *The Magic Shop & Other Stories***

Teachers should be aware that the cover of this Graded Reader has changed, but no changes have been made to the text, illustrations and activities.





• **Useful hints:**

## Teacher's Book

**Make sure** that you read the introduction in the **Teacher's Book** (Basic Education Grades 5, 6, 7, 8, 9, 10) with attention as it contains:

- A description of the course and the rationale for teaching English;
- The approach to the teaching of the four skills in the English Language:  
*Listening, Speaking, Reading and Writing;*
- Detailed learning objectives for each of the units of the course;
- Cross-curricular links between English and other school subjects as well as learning strategies;
- Dealing with diversity and mixed ability teaching;
- Unit design and the list of stories, projects and portfolio tasks in each unit;
- Lesson design (**Grade 5 Third Edition & Grade 7 Second Edition**);
- Activities included in the syllabus (games, songs, rhymes, chants & tongue twisters, stories, arts & crafts, role-play);
- Classroom management (preparation, classroom language, classroom organization, error correction, classroom display);
- Assessment and Evaluation;
- Description of course components;
- List of symbols and abbreviations.

### Contents Map in the Teacher's Book

**Make sure** that you study the **Contents Map** in the Teacher's Book very carefully because it contains the following:

- Aims of the units;
- Main language focus of the units;
- New and recycled lists of vocabulary in each unit;
- Skills and strategies in each unit;
- Lists of activities and projects in each unit.





## Advice for tackling each new Unit

**Before** starting each new unit, you should read and study the following points in detail:

- ⇒ The aims of the units;
- ⇒ The main language of the unit;
- ⇒ The vocabulary covered in each unit;
- ⇒ The activities;
- ⇒ Skills and strategies
- ⇒ The classroom language used in each unit;
- ⇒ The list of projects and portfolio used tasks in each unit;
- ⇒ The materials you will need

## Advice for tackling each new Unit

- 1 Try to observe** other English teachers' lessons to gain more teaching experience and do team teaching with your colleagues.
- 2 Visit** other Cycle 2 schools nearby.
- 3 Observe** classes and discuss the curriculum and methodology with experienced teachers. Invite them to your school, too!
- 4 Aim to cover the syllabus** in 5 periods a week.
- 5 Always remember to liaise** with your Senior Teacher and Supervisor.
- 6 Always remember to liaise** with the LRC teacher to ensure receipt of the English materials in the LRC room in your school.
- 7 Refer back to "Notes for Teachers"** at the beginning of the Lesson Preparation Book for some tips on preparing and reflecting on a lesson and some other tips.
- 8 Read and study** the poster activities and the photocopiable activities at the back of the Teacher's Book.





### ⑨ For Grades 7 and 8 teachers only \*

Devote two lessons per month for teaching the writing skills. You are strongly advised to make use of 'Keep Writing 1' and 'Keep Writing 2' which you should have received in the academic year 2014/2015. These two imported titles have been purchased by the Ministry and distributed to all Cycle Two schools in the Sultanate. Kindly check availability of the two titles stated above and inform your educational supervisor if you did not receive them. Teachers can photocopy the activities' pages to their students or display them on the board using any of the available technological devices such as OHP, projector, etc.

### ⑩ For Grades 8, 9 and 10 teachers only \*

Make good use of the Graded Reading Cards. These cards aim to give students further independent reading practice. Each set (Gold, Silver and Bronze) has 15 cards, which can be used in any order. Students should answer the activities in their exercise books as the cards are designed as a re-usable resource. The reading cards can also be used or utilized as extra knowledge resources which students can refer to when they are doing/writing their projects or portfolio tasks. Refer to the introduction in the Teacher's Book for further information.

### For Grade 10 teachers only \*

Discuss with your students and get them to choose **two** stories out of the six stories in the " **Magic Shop & Other Stories**". One story should be taught each semester. Therefore, three lessons are specified for teaching each story.

Students can read the other four stories independently. They can cover as much as they can of these four stories according to their level and interests.





## Section Three : Post Basic

( Grades 11- 12 )

**This section of the newsletter contains the following:**

- English Language Textbooks Guide
- Inventory of the materials teachers should have received
- Suggested Scheme of work
- Useful hints:
  - Teacher's Book*
  - Contents Map in the Teacher's Book*
  - Advice for tackling each new Unit*
  - Tips on improving teaching methods*
- Graded Readers for Grades 11 – 12

**What's New This year:**

• **Grade 11 Elective Coursebooks:**

New series for Post Basic students. It has different levels, and this level (**English Insight 2**) is chosen for **Grade 11** as it matches their level and prepare them to take (**English Insight 3**) next year.





## English Language Textbooks Guide

### Basic Education Schools

#### Grades 11 - 12

##### Grades 11 - 12

Grade	Number of Periods per Week	Book Title	Edition	Year
Grade 11	6	Course Book A & B	Second Edition	2017- 2018
		Work Book A & B		
		Teacher's Book A & B		
		<i>Four Stories of Suspense (Reader)</i>		
Grade 12	6	Course Book A & B	Second Edition	2016-2017
		Work Book A & B		
		Teacher's Book A & B		

**\*NB :** In the two-shift schools only 4 periods a week are allocated for Grades 11 and 12

#### Inventory of the materials teachers should have received:

#### You should have received the following for Grades 11 – 12:

1. Listening CD
2. Core reader entitled, **Four Stories of Suspense** - Grade 11
3. Lesson Preparation Book (produced by the Supervision Department at the Ministry of Education)





## Suggested Scheme of Work

### Grades 11 and 12 Post-Basic Semester One

There are 4 themes in each course book and each theme is divided into 5 units.

Month	Week	Dates	Theme	Number of Teaching Periods	Remarks
August	1	(27 -31) * ❶	One	24	*27 August: Start of Academic Year
September	2	(3 - 7) *			*3-5 Sep. (Eid Al Adha) **21 <sup>st</sup> Sep. (Hijri Year)
	3	(10 - 14)			
	4	(17 - 21) **			
	5	(24 - 28)			
October	6	(1 - 5) ❷	Two	24	
	7	(8 - 12)			
	8	(15 - 19)			
	9	(22 - 26)			
	10	(29 - 2) ❸			
November	11	(5 - 9)	Three	24	
	12	(12 - 16)			
	13	(19 - 23)			
	14	(26 - 30) * ❹			
December	15	(3 - 7) *	Four	27	*29-30 November: (National Day Holiday) *3 <sup>rd</sup> December: (Birth of the Prophet)
	16	(10 - 14)			
	17	(17 - 21)			
	18	(24 - 28)			
January	19	(31 - 4) *	Revision & exams		*Grade 11 exams start on 3 <sup>rd</sup> January 2018 *Grade 12 exams start on 11 <sup>th</sup> January 2018

❶ start a new theme





## Suggested Scheme of Work

### Grades 11 and 12 Post-Basic Semester Two

There are 4 themes in each course book and each theme is divided into 5 units.

Month	Week	Dates	Number of Teaching Periods	Theme	Remarks
February	1	(11 – 15) ❶	21	One	
	2	(18 – 22)			
	3	(25 – 1)			
March	4	(4 - 8)* ❷	21	Two	* Theme two should be started on 7 <sup>th</sup> March
	5	(11 – 15)			
	6	(18 – 22)			
	7	(25 – 29)			
April	8	(1 - 5) ❸	21	Three	*Isra and Miraj Day
	9	(8 – 12)			
	10	(15 – 19) *			
	11	(22 – 26)* ❹			
May	12	(29 - 3)	21	Four	** Theme four should be started on 24 <sup>th</sup> April
	13	(6 – 10)			
	14	(13 – 17)			
	15	(20 – 24)			
	16	(28- 1)	Exams	*Grade 11 exams start on 20 <sup>th</sup> May 2018 *Grade 12 exams start on 29 <sup>th</sup> May 2018	

❶ start a new theme



## Suggested Scheme of Work

**Elective: The Scheme of Work for teaching the new elective Course of Grade 11 will be provided to you at the beginning of Semester 1**

### Elective: Grade 12 Semester One

Month	Week	Dates	Number of Teaching Periods	Unit	Remarks
August	1	(27 -31) *	8	One	*Academic Year starts on 27 August 2017
September	2	(3 - 7) *			
	3	(10 - 14)	8	Three	*3- 5 September (Eid Al Adha Holiday) <b>Unit Two cancelled</b> **21 Sep (Hijri Year Holiday )
	4	(17 - 21) **			
	5	(24 - 28)	10	Four	
October	6	(1 - 5)			
	7	(8 - 12)	10	Six	<b>Unit Five cancelled</b>
	8	(15 - 19)			
	9	(22 - 26)			
	10	(29 - 2)	8	Seven	
November	11	(5 -9)			
	12	(12 - 16)			
	13	(19 - 23)	10	Eight	29- 30 Nov (National Day Holiday)
14	(26 - 30) *				
December	15	(3 - 7) *	8	Nine	*Prophet Mohammed's Birthday
	16	(10 - 14)			
	17	(17 - 21)	8	Ten	
	18	(24 - 28)			
January	19	(31 - 4) *	8		



## Suggested Scheme of Work

### Elective: Grade 12 Semester Two

Month	Week	Dates	Number of Teaching Periods	Unit	Remarks
February	1	(11 – 15)	8	Eleven	
	2	(18 – 22)			
	3	(25 – 1)	8	Twelve	
March	4	(4 - 8)			
	5	(11 – 15)	8	Thirteen	
	6	(18 – 22)			
	7	(25 – 29)	8	Fifteen	<b>Unit Fourteen cancelled</b>
April	8	(1 - 5)			
	9	(8 – 12)	8	Sixteen	
	10	(15 – 19) *			
	11	(22 – 26)	8	Seventeen	*Isra and Miraj Day
May	12	(29 - 3)			
	13	(6 – 10)	8	Eighteen	
	14	(13 – 17)			
	15	(20 – 24)	4	Revision	





## Grades 11 and 12

Semester One Scheme of work			Semester Two Scheme of work		
Units	Number of periods		Units	Number of periods	
	One shift school	Two shift school		One shift school	Two shift school
Unit one	24	16	Unit one	21	15
Unit Two	24	16	Unit Two	21	15
Unit Three	24	16	Unit Three	21	15
Unit Four	27	18	Unit Four	21	15

## Grade 12 elective

Semester One Scheme of work			Semester Two Scheme of work		
Units	Number of periods		Units	Number of periods	
	One shift school	Two shift school		One shift school	Two shift school
Unit one	8	8	Unit Eleven	8	8
Unit Three	8	8	Unit Twelve	8	8
Unit Four	10	10	Unit Thirteen	8	8
Unit Six	10	10	Unit Fifteen	8	8
Unit Seven	8	8	Unit Sixteen	8	8
Unit Eight	10	10	Unit Seventeen	8	8
Unit Nine	8	8	Unit Eighteen	8	8
Unit Ten	8	8	Unit Nineteen	8	8





## Background to the Elective Course “English Insights 2”

**English Insights** is a motivating new series for Post Basic students. It has different levels, and this level (**English Insight 2**) has been chosen for **Grade 11** as it matches their level and prepares them to take (**English Insight 3**) next year. The course combines an acclaimed approach to learning English with stunning National Geographic images, DVD clips and articles. This series has two books: Student’s Book and Workbook.

### The Student’s Book includes:

- **Writing Insights** to develop students’ spelling, punctuation and paragraph-writing skills.
- **Working with words** to develop students’ understanding of how the lexical system works.
- **Skills testing** to train students to tackle listening, reading and exam-type tasks with confidence.
- **Culture** sections to explore aspects of the English-speaking world.
- **CLIL** sections to discover science, technology, nature, history and geography through English.
- **True stories** about National Geographic explorers and people who have made a difference to our world.
- **Projects** which provide multi-modal learning opportunities.
- **Grammar GPS** reference section which provides all the grammar students need to know and is cross-referenced to each unit.

### The Workbook includes:

- a **DVD with National Geographic videos** with worksheets to complete in class or at home.
- a **Workbook audio CD** with dialogues and pronunciation activities.
- additional **grammar, vocabulary** and **skills** practice.
- additional **Writing Insights** pages to follow on from the Student’s Book.
- **Reading Insights** – full-colour reading skills pages.
- **Word lists** for both the Student’s Book and Workbook.





## Useful Tips about the Teacher's Book

### Contents Map

Make sure that you read the Contents Map carefully as it contains:

- an overview of the four themes
- a breakdown of the units
- the main tasks in each unit

### Introduction

Make sure that you read the Introduction carefully as it contains:

- a description of the course rationale
- an overview of the course structure and overall course aims
- an overview of the non-linguistic objectives of the course
- a description of the teaching methodology
- a detailed description of the course materials

### Summary Page for each theme:

Make sure that you read the Summary Page for each theme carefully as it contains:

- an overview of the content of the theme
- a breakdown of each unit of the theme
- a list of the activities in order
- a description of the activity types





## Advice for starting each new theme / unit

Before starting each new theme or unit, you should familiarise yourself with the following:

- the aims of the theme / unit
- the content of the theme / unit
- the main grammatical and vocabulary structures
- the activity types
- the skills and strategies covered

## Tips for improving teaching methods

1. Observe other English teachers' lessons to gain more teaching experience.
2. Carry out team teaching with your colleagues.
3. Visit other post-basic education schools in your area. Observe classes and discuss methodology with experienced teachers. Invite them to your school too.
4. Aim to cover the syllabus in 6 periods a week.
5. Remember to liaise with your Senior Teacher and Supervisor.
6. Remember to liaise with the LRC teacher to ensure receipt of the English materials in the LRC in your school.
7. Refer to 'Notes for Teachers' at the beginning of the Lesson Preparation Book for tips on preparing and reflecting on a lesson and other tips.





## Graded Reader for Grade 11



### 2. Grade 11 – Four Stories of Suspense

This Graded Reader is new and replaces *The Triangle*, the previous Grade 11 Reader.

The book contains four enjoyable stories by famous classic authors. The stories are set in different countries and are about different subjects, with interesting characters and plots that are strong and easy to follow. The stories are motivating, and students will want to continue reading to find out what happens. In addition, they are all tales with a ‘twist’ – in other words, a surprise ending which students cannot predict.

### 3. Grade 12 – No Graded Reader

Teachers should note that *The Man in the Iron Mask* has been discontinued and there is no longer a Graded Reader for Grade 12.





The Directorate General of Curriculum Development  
 Human Science Department  
 English Language Curriculum Section (ELCS)

Please describe any linguistic, factual and print errors. Indicate book name (CB/SB/TB/RP=Resource Pack), page number, line number. Is it semester A or B?

Grade ( )

N	CB,SB,TB, RP A or B	Semester A OR B	Page number	Line number	Linguistic, Factual, and Print Errors	Correction
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

